

# Taking Tests from Home: A Quick Guide for Families

Students may need to take an Interim Assessment from home. This guide will provide some important considerations and help you learn how to log on to the testing site.

Interim Assessments are designed to let teachers know what your child has learned and how best to support them next in their learning. For accurate results, your child must take the test without additional resources, such as guidance from family or friends or online resources.

To help your child prepare for their test, ensure your child has a quiet area to test on their own.

You may also want to help your child get used to the testing environment before they take an interim assessment.

## Steps to Complete Before you Take the Test

- Download the Chrome web browser or a Firefox web browser on your student's computer:
  - <https://www.google.com/chrome>
  - <https://www.mozilla.org/en-US/firefox/new>
- To maximize internet speed, ensure that other connected devices or programs are not in use.
- Take a practice test.

## To log in the test, make sure you have the following:

- Your child's ten-digit student ID number.
- The testing session ID.

**If your child has any issues trying to take a test, please contact their teacher or school.**



## How to Log In to the Test

1

**Open Chrome or Firefox and go to your state assessment portal.**

State	Portal Homepage URL
AR	<a href="https://bit.ly/Arkansas_Portal">https://bit.ly/Arkansas_Portal</a>
CA	<a href="https://bit.ly/CA_Portal">https://bit.ly/CA_Portal</a>
ClearSight	<a href="https://bit.ly/ClearSight_Portal">https://bit.ly/ClearSight_Portal</a>
CT	<a href="https://bit.ly/CT_Portal">https://bit.ly/CT_Portal</a>
DE	<a href="https://bit.ly/DE_Portal">https://bit.ly/DE_Portal</a>
FL	<a href="https://bit.ly/FL_Portal">https://bit.ly/FL_Portal</a>
IA	<a href="https://bit.ly/IA_Portal">https://bit.ly/IA_Portal</a>
ID	<a href="https://bit.ly/ID_Portal">https://bit.ly/ID_Portal</a>
LA	<a href="https://bit.ly/LA_Portal">https://bit.ly/LA_Portal</a>
ND	<a href="https://bit.ly/ND_Portal">https://bit.ly/ND_Portal</a>
NE	<a href="https://bit.ly/NE_Portal">https://bit.ly/NE_Portal</a>
NH	<a href="https://bit.ly/NH_Portal">https://bit.ly/NH_Portal</a>
OR	<a href="https://bit.ly/OR_Portal">https://bit.ly/OR_Portal</a>
RI	<a href="https://bit.ly/RI_Portal">https://bit.ly/RI_Portal</a>
USVI	<a href="https://bit.ly/USVI_Portal">https://bit.ly/USVI_Portal</a>
UT	<a href="https://bit.ly/UT_Portal">https://bit.ly/UT_Portal</a>
WV	<a href="https://bit.ly/WV_Portal">https://bit.ly/WV_Portal</a>

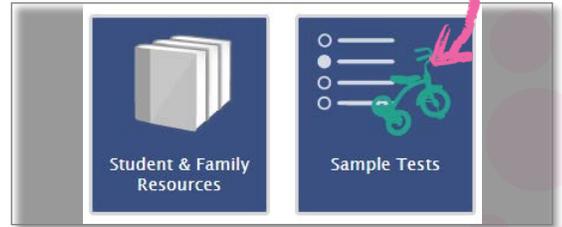
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## 2 Click Students and Families



provides an overview of steps to take prior administration, on the day of the following test administration. Every assessment is found in any of the folders. Added March 2020. The Annual Summative Science sub-folders. This document will be signed by any person who will be proctoring assessment during the 2020-2021 school year.

## 3 Click Student Interim Assessments Remote Testing Site



## How to Log In to the Test

### Selecting and Accessing the State Test

A screenshot of a web form for selecting an organization or state. It contains two drop-down menus and an 'OK' button. Callout 4 points to the first drop-down menu, callout 5 points to the second drop-down menu, and callout 6 points to the 'OK' button.

Please select your organization or state:

State

Choose Your Assessment Program:

State Assessments

OK

4 Select **State** from the first drop-down list.

5 **State Assessments** appears automatically in the second drop-down list.

6 Click **Ok**.

### Logging In

7 Type your child's first name, not a "nickname". If there is an issue, please check with your child's teacher the exact first name of your child as it appears in the teacher's system.

9 Type the session ID as provided by your child's teacher.

A screenshot of the 'Please Sign In' form. It has three input fields: 'First Name' (with a person icon and 'EX: JORDAN'), 'Student ID' (with a person icon and 'EX: 123456789'), and 'Session ID' (with a key icon and 'ORANGE - -'). A 'Sign In' button is at the bottom. A browser status bar shows 'Browser: Chrome v85'. Callout 8 points to the 'Student ID' field and callout 10 points to the 'Sign In' button.

Please Sign In

First Name:  
EX: JORDAN

Student ID:  
EX: 123456789

Session ID:  
ORANGE - -

Browser: Chrome v85

Sign In

8 Type your child's student ID as provided by your child's teacher.

10 Click **Sign In**.

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## Selecting Your Test

1 Click the test your child will take or resume.

**Your Tests**  
Select the test you need to take.

 **Start Grade 6 MATH - Practice Performance Task**  
This is opportunity 1 of 99

2 Wait for your child's teacher to approve them to enter into the session so they can take the test.

**Waiting for Approval**  
Your Test Administrator needs to review your requested test and your test settings. This may take a few minutes.

First Name	Last Name
First	Last

Session ID	Test
999-9999-9	Test Name

3 If the test has audio/video components, follow the system prompts to check your child's audio is working properly.

### Audio/Video Checks

Your test uses multi-media features. Please perform the following checks before continuing.

#### Audio Playback Check

Make sure audio playback is working.



To play the sample sound, press the speaker button.

Next Step:

If you heard the sound, choose **I heard the sound**. If not, choose **I did not hear the sound**.

4 If you do not hear the sound, stop at this page and let your child's teacher know.

5 If you hear the sound, click **I heard the sound**.

6 Click **Continue**.

7 When your child is ready to begin the test, they should click **Begin Test Now**.

If your child needs help navigating the online testing system, they can view a help guide by clicking **View Help Guide**.

The Help Guide and test rules can be accessed at any time by using the button on the top part of the test page.

### How to Submit a Completed Test

- 1 When your child has finished answering all the test questions, they should click **End Test**.



- 2 Your child should click **Yes** to continue submitting their test or **No** to keep working on their test.

#### Attention

You have reached the end of the test. Click [Yes] to continue to the next page. Click [No] to keep working on your test. [MessageCode: 10900]

Yes

No

- 3 If your child wants to review their answers to any test questions, they should click the number for the question they want to review.

### Congratulations, you reached the end of the test!

If you need to review your answers, select the question number you wish to review. A flag icon appears for any questions that you marked for review.

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- 4 When they are done reviewing, they should click **Submit Test**.

#### Next Step:

When you are done reviewing your answers, select **Submit Test**. You cannot change your answers after you submit the test.

Submit Test