



# ISAT Test Incident Form Quick Guide

2023-2024

Published December 18, 2023

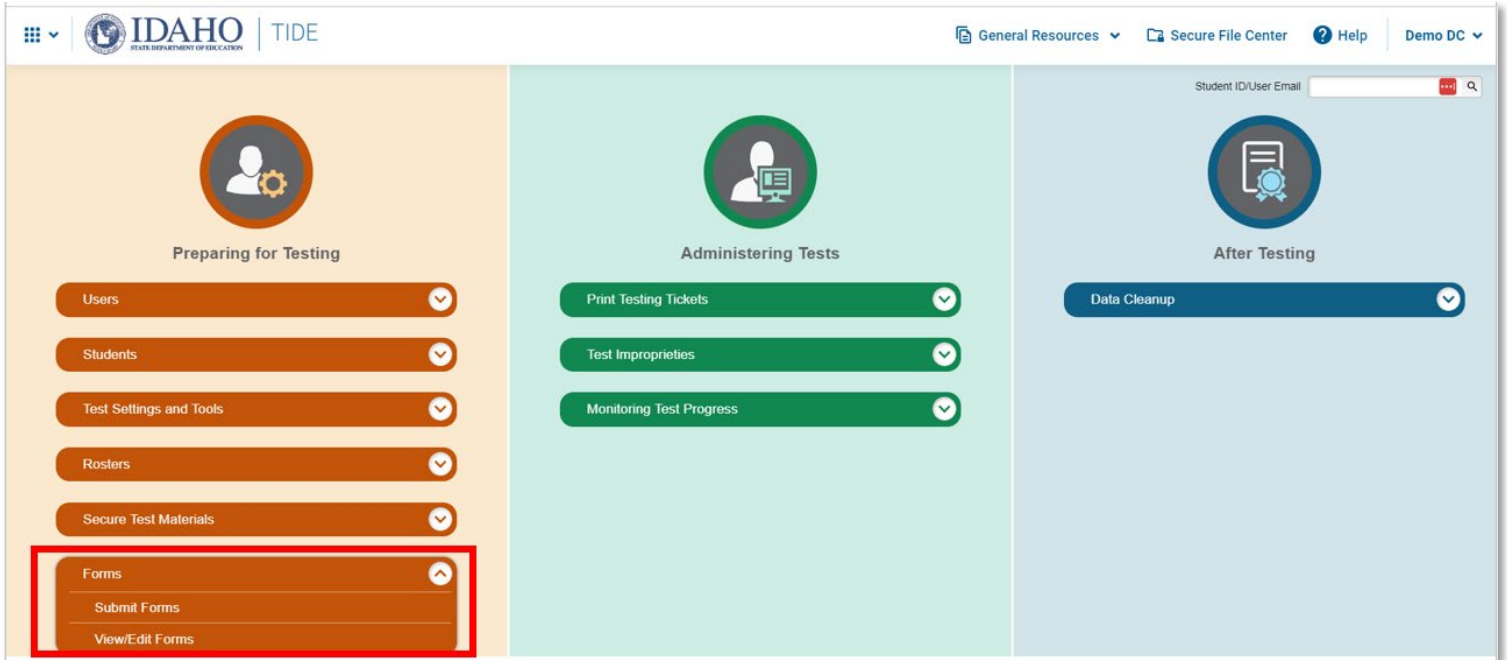
*Prepared by Cambium Assessment, Inc.*



## INTRODUCTION

This quick guide summarizes the TIDE ISAT Test Incidents form. The ISAT Test Incidents form can be found in the [TIDE Dashboard](#).

Figure 1. TIDE Dashboard



Only District Administrators (DAs), District Coordinators (DCs), and School Coordinators (SCs) can submit or view ISAT Test Incidents.

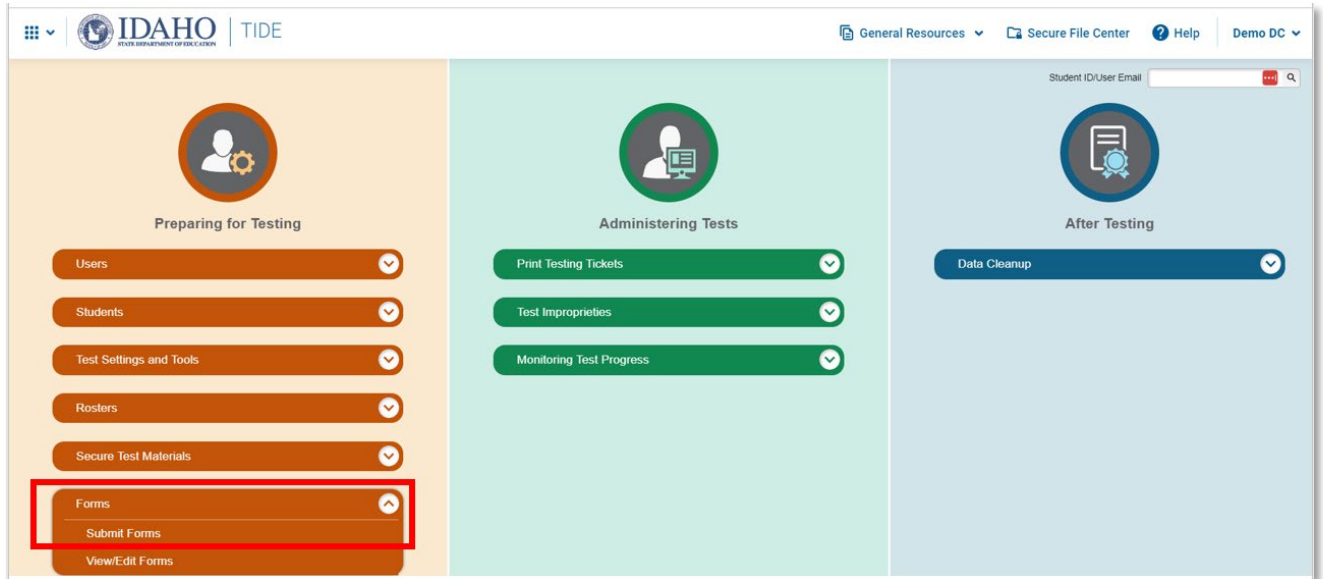
### Submitting ISAT Incidents

Examples of ISAT Test Incidents during testing include:

- Fire alarm going off
- Disruptive student behavior
- Student becomes ill during testing

1. On the TIDE Dashboard under “Preparing for Testing”, a DA/DC/SC user selects **Submit Forms**.

Figure 2. Submit ISAT Test Incidents



2. On the “Type of Form to Submit” screen, select the **Test Incident Report** from the drop- down menu, then click **Select**.

Figure 3. Type of Form to Submit

3. Complete the Test Incident form.

Figure 4. ISAT Test Incident Form

Submit ISAT Test Incidents

Use this page to submit accommodation requests, special administration requests, testing irregularity reports, and Oaths of Security and Confidentiality. [more info](#)

+ Type of Form to Submit

Region/District/Campus

\*District: -- Select --

\*School: None selected

Student Information

\*EDUID:

\*Assessment Grade Level: None selected

Test Information

\*Content Area: None selected

\*Test Type:

\*Test Session ID:

\*Proctor:

\*Results ID:

Test Incident Information

\*Incident Type: None selected

\*Initiation Type: None selected

\*Date Incident Occurred:

\*Time Incident Occurred:

\*Incident Category: None selected

\*Incident Description & Immediate Resolution:

Add Attachment(s):  No file chosen

- Be sure to select the correct “Content Area”.

Figure 5. Content Areas

\*Content Area: None selected

Select all

IDAA LCI

IDAA SRC

IDAA ELA

IDAA Math

IDAA Science

ELA-CAT

\*Content Area: None selected

IDAA ELA

IDAA Math

IDAA Science

ELA-CAT

ELA-PT

Mathematics

Science

- The “ELA-CAT”, “ELA-PT”, “Mathematics”, and “Science” Content Areas correlate to the ISAT ELA, Mathematics, and Science assessments.

4. Once you are finished, select **Submit**.



Figure 6. Submit Test Incident Form

\*Incident Description &  
Immediate Resolution:

This is placeholder text.

Add Attachment(s):  No file chosen