



## Remote Testing Available this Spring

To provide additional flexibility for districts during spring testing, the Idaho State Department of Education (SDE) has enabled the remote administration of the ISAT summative assessments in English Language Arts/Literacy, Mathematics, and Science. It is preferred that districts administer these assessments in-person, but districts can apply to use remote testing for students as needed. Remote administration is not available for the Idaho Alternate Assessments.

## How to Apply

To apply to administer ISAT summative assessments via remote administration, the District Test Coordinator will complete the application available at <https://form.jotform.com/210334863193050>.

The application includes several requirements that districts must meet for remote administration to be approved. These requirements are summarized in the "District Responsibilities" section below. District applications for the remote administration are due on **March 1, 2021**. Assessment & Accountability staff will review the application and email to the District Test Coordinator either approving the request or asking for additional information. The SDE will make all determinations on requests for remote administration by **March 8, 2021**. Districts that miss the March 1, 2021 deadline to apply for remote administration can still apply, but may need to be prepared to conduct all testing in-person.

## District Responsibilities

For the Idaho SDE to approve a district's request to participate in the remote administration of the ISAT summative assessments, the District Test Coordinator will need to provide various assurances. Listed below are examples of some of the assurances districts will need to provide.

- Share the remote administration policies and procedures with all School Coordinators (SC) and Test Administrators (TA)
- Ensure all SCs and TAs complete remote proctoring training
- Provide guidance to SCs and TAs regarding the process for assigning Designated Supports and Accommodations for remote test administration
- Establish a process for SCs and TAs to use for ensuring the security of student information
- Ensure that all SCs and TAs are trained on submitting information about test improprieties associated with both in-person and remote testing
- Establish a process to check the availability and functionality of the technology to be used during testing (e.g., student and TA testing device and browser, internet availability and connection speed, hardware for student-teacher communications, and assistive technology)
- Ensure that students are familiar with designated supports and accommodations in the remote testing environment before test day and ensure the designated supports and accommodations are working during the actual assessment
- Provide the opportunity for students to be tested in-person, following local policies for social distancing and use of Personal Protective Equipment (PPE), when necessary
- Communicate with parents about their testing options and how to support an effective remote administration for their student (if appropriate)
- Obtain a signed agreement from all parents with students testing remotely

The full list of assurances is provided in the application and all referenced resources will be posted at <https://idaho.portal.cambiumast.com/resources/remote-administration/>.